

PARKING SERVICES

Cabinet Member: Councillor Mrs Julia Adey

Wards Affected: All

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PROPOSED DECISION

That:

- (i) Council commence the procurement exercise to identify and source new parking equipment for all of the off street car parks together with any additional services required for the Parking Services Team to operate that equipment; and
- (ii) the decision to enter into any agreements required for (i) above to be delegated to the Corporate Director of Growth and Regeneration, in consultation with the Head of Finance and Commercial, the Cabinet Member for Environment and the Cabinet Member for Finance and Resources subject to the necessary budget being available.

Reason for Decision

The current parking equipment is not fit for purpose and is prone to failure. The customer experience is less than optimal. There are currently a number of interfaces between different systems which increase the risk of failure and make the service difficult to manage. New equipment will improve the customer experience and will increase revenue for the council.

Corporate Implications

1. A procurement process will be run in accordance with the requirements of the Public Contracts Regulations 2015 and will result in a new contract or contracts for the provision of equipment and services
2. The contract can only be awarded on completion of the procurement process and subject to budgets being available (please see exempt Appendix A for more details). A capital budget bid has been submitted for Member consideration as part of the 2019/20 budget setting process.

Executive Summary

3. In June 2018 a review into the Council's parking service was carried out. A series of recommendations was made, one being that the current, out of date equipment should be replaced.
4. This report informs Cabinet that a procurement process will begin, set out in detail in Appendix A. On completion contracts will be entered into for the supply and installation of equipment, along with any service contracts required for operation. An estimate of the total value of the contracts is as set out in Appendix A. Delegated authority is requested for entry into these contracts.

Sustainable Community Strategy/Council Priorities - Implications

5. Place – a great place to be. New parking equipment will improve the experience of customers in Wycombe District's car parks

Growth and prosperity – new equipment will be more efficient and will increase Council income, which will allow for further investment in parking and other amenities.

Efficient and effective – new equipment will allow for a more streamlined service and will enable the Council to collect better information on how its car parks are used which will in turn enable better management

Consultation

6. A public consultation has been carried out and the results will feed into the procurement process for the new equipment.

Options

7. The other option is not to procure new equipment. This will result in increased cost to the council and reduced revenues as the equipment fails. The current equipment has been in place since 2014 and has been modified to deal with the switch from ANPR to pay and display- this was always intended to be a temporary measure.

Conclusions

8. That procurement of new equipment and related services should proceed as recommended above.

Next Steps

9. The new equipment and service will be scoped and a procurement process will commence. This is estimated to take approximately 6 months so installation will take place spring/summer 2019.

Background Papers

Exempt Appendix A: Procurement strategy and estimated costs

Exempt Appendix B: Business Case